

Committee: Cabinet

Agenda Item

Date: 17 September 2015

11

Title: **Community Project Grant Scheme 2015/16**

Portfolio Holder: Councillor Lesley Wells, Cabinet Member for Communities and Partnerships

Key decision: **No**

Summary

1. This report informs the Cabinet of the outcome of the Community Project Grant Scheme for 2015/16.

Recommendations

2. Members are requested to note the report.

Financial Implications

3. Awards made are within the available budget.

Background Papers

4. The following papers were referred to by the author in the preparation of this report and are available for inspection from the author of the report.

Impact

Communication/Consultation	Details of the scheme were published on the website, sent to interested parties and promoted via press releases. Details were also sent to Parish Councils.
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Community Safety	None
Equalities	All applications were considered on their individual merits
Health and Safety	None
Human Rights/Legal Implications	None
Sustainability	None
Ward-specific impacts	None, the scheme was open to the whole of Uttlesford
Workforce/Workplace	None

Situation

5. The Community Project Grant is open to properly constituted voluntary organisations or similar body in Uttlesford such as village hall committees, community shops, town and parish councils, community associations, play and recreation clubs and groups.
6. Grants will be considered towards expenditure incurred in the provision of any of the following:
 - Development of land for recreational purposes, including environmental improvements.
 - Building/facilities that are available for community use e.g. village halls, community centres, public conveniences etc.
 - Car parks and access roads to car parks directly associated with a community building.
 - Children's play areas, including equipment and safety surfacing.

- Improvement, refurbishment or extension to any of the facilities outlined above.
 - Essential equipment that contributes significantly to the aims and objectives of the project.
 - Training or one-off staffing costs that contributes significantly to the development of the project or increases benefits to the community. (Wages and salaries cannot be paid).
7. Under the scheme the minimum grant available is £100 and the maximum is £3,500.
 8. Particular account will be taken of the financial resources of the applicant, including contributions from other sources, and funds raised by the applicant. The amount raised can be a capital sum, an amount guaranteed in writing or value in kind e.g. labour costs. If the application is for £1,000 or more the amount raised must represent at least 50% of the total project cost. If the application is for less than £1,000 then 25% of the total project cost must have been raised.
 9. Projects must be completed after 1 April 2015 and before 31 March 2016. Closing date for receipt of the application was midday on Thursday 30 July 2015.
 10. The panel who evaluated the applications and made the awards were the Portfolio Holder for Community Partnerships and the Leader of the Council in conjunction with the Community Development Officer.
 11. Attached at Appendix One is the list of applications and details of the awards made.
 12. For future years it is intended to review the way in which the decision process is undertaken and it is likely that the panel will make recommendations to Cabinet.

Risk Analysis

Risk	Likelihood	Impact	Mitigating actions
The money awarded will not be spent within	1 Applicants are aware of the	1 Minimal impact for the	The Community Development Officer is in regular contact

the timescale	requirement	council as the money would be returned	with recipients. Any money not spent will be returned
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- 1 = Little or no risk or impact
- 2 = Some risk or impact – action may be necessary.
- 3 = Significant risk or impact – action required
- 4 = Near certainty of risk occurring, catastrophic effect or failure of project.